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minutes 09/13/2010

Arlington Cultural Council

Minutes of Monday September 13, 2010 Meeting

Robbins Library Conference Room, Arlington, MA

Present: Suzanne McLeod, Stephanie Marlin-Curiel, Anyahlee Canas, Eliza Burden, Sharon Shaloo, Scott Samenfeld, Kurt Fusaris, Margaret Barrett and Karin Blum.

Absent: Tom Formicola

Suzanne McLeod called the meeting to order at 7:09 p.m.

ITEM 1 August Minutes were approved.

ITEM 2 RFPs:

- #2010-04 (Bates & Tincknell) requested \$250. They sent a copy of flier they used for promotion. APPROVED
- #2009-14 (Joe Snodgrass) requested \$500 for his Arlington Natural Connections website. APPROVED
- #2010-12 (Dallin Museum Bust Restoration) requested \$500. APPROVED

ITEM 3 Report on Outstanding 2009 Grants. Sharon reported that Berkshire Hills (2009-04) has been contacted. They have completed 1 not 2 concerts at Dallin. They still need to submit a receipt and to get Dallin School to write an email stating that the concert took place. Thompson School (2009-16) sent receipt for \$670 for tickets to Jose Mateo. They were approved for \$1000 so we are awaiting a receipt for the bus expense. Payments of these grants were APPROVED PENDING RECEIPT OF OUTSTANDING PAPERWORK by September 30. Anyah reports that Rick Berry (2009-05) has his "Open Studio" scheduled for Sept. She will circulate the date.

ITEM 4 Treasurer's Report. Sharon reported that there is no change since last meeting: the account balance is \$14,390. Of this, \$9,050 is outstanding grants and approximately \$2,500 is available for re-granting during the 2011 grant cycle. She plans to meet with the Town Comptroller about getting the Treasurer's report to the MCC. She also mentioned that the 2011 allocation for the ACC is \$9,160.

ITEM 5 Town Day. Stephanie reported that she met with John Budzyna of ACA and Don Benjamin of Arlington Planning Department. It was decided that Town Day this year would be a collaborative effort between the ACC, ACA, and the town to highlight public art in Lamson Way. There will be several examples of public art on display: the Town Day mural from 2 years ago, an enlarged image of Bus Depot mural, and a tile work by Rufus Butler Cedar. Karen Dillon's art scavenger hunt brochures will also be available. Don Benjamin will provide Arlington photos on boards showing public art locations in town. The participatory art project will be done by an ACA resident artist, Chris Legare, and will be a "Transitions to Fall" theme involving painting leaves and writing thoughts on the leaves. Leaves will be hung from string across trees along Lamson Way. Other items there will be a notebook or handout showing examples of public art and a public art survey drafted by John Budzyna. ACC members offered comment on the draft survey. Suzanne circulated a sign-up list for time slots and materials to bring to Town Day. Sharon offered to design and order ACC "Stick with Art" magnets to distribute at Town Day.

ITEM 6 2011 Guidelines and Dates. Scott Samenfeld has taken over the website role from Susan Murie. He posted the 2011 guidelines and sample grant application to the ACC website on Sept 1 and the menu was revised.

ITEM 7 Grant Writing Workshop. A single informational session will occur on Sunday October 3 from 1-3 pm at the Community Safety Bldg. Eliza will check with the Comm. Safety Bldg to see if there is a screen and wi-fi in the building. Tom, Scott and Eliza will meet to finalize the plans for the workshop, including what materials to bring and refreshments.

ITEM 8 New members. The board welcomed new members Margaret Barrett, Karin Blum and Kurt Fusaris who had just returned from the Selectmen's meeting.

ITEM 9 Sharon reported on the new Open Meeting Law. She reminded people that we now have to post an agenda with our meeting notice the Wednesday before our meeting. Minutes must have a summary of discussions not just decisions. She also reminded us that we cannot use email to engage in discussion; by "replying all" we form a quorum and this is not acceptable.

ITEM 10 New business. Stephanie mentioned that the Friends of Spy Pond had an additional festival on September 11 with funds remaining from their Spring festival. Stephanie reported it was a successful event. Sharon reminded us that we need to be certain that grant recipients are remembering to mention the Cultural Council in all publicity relating to an event.

ITEM 11 Upcoming Project Dates

· October 24, 3-5 pm, Music to Cure MS Concert, Park Ave Congregational Church, 50 Paul Revere Road, Arlington. \$20 ticket in advance; \$25 at door

Meeting was adjourned at 8:55 pm

Respectfully submitted by Eliza Burden, Recording Secretary

Reserved rooms for the following upcoming meetings:

Sun., Oct. 3, Grantwriting Info Session, Community Safety Building, 1-3 pm

Mon., October 18, ACC Meeting, 4th Floor Conference Room, 7:00

Mon., Nov 8, Grant Presentations, Lower Level Commun. Rm, Robbins Library, 7-8:30

Weds., Nov 10, Grant Presentations, 1st Fl. Commun. Room, Robbins Lib., 7-8:30

Sun., Nov 14, Grant Deliberations, Community Safety Building, 10-3

Mon., Dec 13, ACC Meeting, 4th Floor Conference Room, Robbins Lib., 7:00